Adelaide Primary School

Every Day Counts

SCHOOL ATTENDANCE

PENALTY NOTICE INFORMATION

for school attendance

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With the introduction of the new National Framework for Penalty Notices, the following changes will come into force for Penalty Notice Fines issued after **19th August 2024.**



1 FIRST OFFENCE

The first time a Penalty Notice is issued for Term Time Leave or irregular Attendance the amount will be:

- **£160** per parent, per child paid within 28 days.
- Reduced to **£80** per parent, per child if paid within 21 days.

2 SECOND OFFENCE (WITHIN 3 YEARS)

The second time a Penalty Notice is issued for Term Time Leave or irregular Attendance the amount will be:

- **£160** per parent, per child paid within 28 days.

3 THIRD OFFENCE AND ANY FURTHER OFFENCES (WITHIN 3 YEARS)

The third time an offence is committed for Term Time Leave or irregular Attendance a Penalty Notice will not be issued, and the case will be presented straight to the Magistrates' Court.

- Magistrates' fines can be up to **£2500** per parent, per child.
- Cases found guilty in Magistrates' Court can show on the parents DBS certificate, due to failure to safeguard a child's education.

10 SESSIONS OF UNAUTHORISED ABSENCE IN A 10-WEEK PERIOD

Penalty Notice Fines will be considered when there are 10 sessions (5 days) of unauthorised absence in a 10 week period.



HOLIDAYS IN TERM TIME

Penalty Notice Fines will be issued for Term time Leave. Inset training days are school days and can be included in where there was intent to be absent for term time leave.



RESPECT - EQUALITY - EFFORT

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